

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 12th March 2024 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Mr R Jarrett (Chairman), Mr G Page, Mr M Patterson, Mr N Bankes, Mrs J Burnett (Vice-Chair), Mr R Reid, Mrs A Gordon-Finlayson.

In attendance: Clerk, County Cllr Reynolds, 2 members of the public.

106.Apologies for absence - District Cllr Chapman.

107.Members' declarations of interest for items on the agenda – None.

108.Public participation session – None.

109.To approve the minutes of the Parish Council (PC) meetings held on 9th January and 13th February 2024 - The minutes were proposed, agreed, and duly signed.

110.Discussion with new editors of The Warbler re their plans for the content and publication of The Warbler in future – There has been a discussion about reducing the size of The Warbler to A5 to try to reduce costs but those who have been asked about the idea seemed very much against it, in particular because of how small the print would need to be making it difficult to read. There have also been discussions about removing the colour to reduce costs but after speaking with a few printers it appears that this won't make any difference to the cost. The main way to make it more cost effective will be to increase the number of advertisers.

2 members of the public left the meeting at 7:45pm.

111.Outstanding matters/actions from previous meetings

111.1 HS2 update – Nothing to report.

111.2 Defibrillator/CPR training session – Still in progress.

111.3 Maintenance/repairs to the Vehicle Activated Signs (VAS) in the village – Oxfordshire County Council has contacted the PC with a short survey to gather information about the signs in the village so they can arrange replacements.

111.4 Update re concerns raised by parishioners about the state of the grass outside Post Office Cottage, Mount Pleasant, due to vehicle access – No update.

112.Play Area

112.1 Play equipment safety inspection – Some cleaning is required. It was suggested that the equipment could be cleaned twice per year. **Cllrs to consider how this could be managed and bring back suggestions to the next meeting.**

113.Notification received from the contractor (Nigel Prickett) that due to increasing costs the price per cut is being increased from £335 to £358 from 1st April 2024 – Noted and accepted.

114.Request from parishioner for a volunteer to provide back up support for defibrillator checks – A parishioner has agreed to take this on.

115.Planning applications received

24/00482/TCA – Judges, Banbury Road Through Wardington, Wardington. T1 x Cedar - Remove major deadwood over garden side. Remove Major and Minor deadwood roadside. Reduction of larger lateral limbs by up to 2 metres where possible to reduce loading on limbs with altered wind loading from historic failures. Reduce limbs above included union by up to 2 metres to reduce weight on union. **No objection.** (Response made using delegated powers).

23/03391/F and 23/03392/LB – The Old Butchers, Banbury Road Through Wardington, Wardington. Old Butchers - Main house - extend rear porch, replacement of 3 no windows with facsimile replica units,

install new kitchen, remove partition wall, insert new hardwood beam, remove suspended timber floor - install new floor to kitchen f.f.l. Old Barn - Remove timber cladding and temporary doors, make good stone masonry, insert new traditional timber doors and frames, repair roof - re-slate with existing salvaged slates, insert breather membrane and insulation. Cut and trim for 3no new conservation rooflights. Reduce level on floor and insert new breather floor slab. Insert new timber staircase and partition for w.c. shower, new timber window units inserted into existing and new openings. General repairs and structural repairs. **No objection.**

24/00471/F and 24/00476/LB – Butlers House, Williamscot Road, Williamscot. Install new dormers to rear roof slope, alter existing rear dormers, replace bay window to rear. Form 1 new window opening. Replace 1 window in existing opening. Replace concrete pointing with lime mortar pointing on dwelling and garden wall. Replace plastic gutters and downpipes with metal alternatives. Internal alterations and installation of new mechanical ventilation unit. **No objection.**

116.Planning decisions received

23/02331/F and 23/02332/LB – Wardington Barn, Chacombe Road, Wardington. Change of Use of existing barn to 1 no dwelling (farmhouse). **Approved.**

24/03601/F and 24/03602/LB - Butlers House, Street From Centre To North West, Williamscot. Install new external oil boiler with balanced flue to replace broken internal oil boiler. Install new hot water tank within existing roof space. **Approved.**

24/00109/TCA - Butlers House, Street From Centre To North West, Williamscot. T1 x Larch - Fell because tree is dead. We do not intend to replant due to proximity to house and overhead electricity wires. **Approved.**

Cllr Reynolds left the meeting at 8:05pm.

117.Finance

117.1 To note the bank balances and cashbook balances as at 06.03.2024 – Noted.

Bank balances

PC Current	£298.89
PC Savings	£24,954.31
Uncashed cheques	-£20.00
Total	£25,233.20

	WPC Main	Williamscot	Total
Cashbook balances as at 06.03.24	£17,975.75	£7,257.45	£25,233.20

117.2 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

25.01.24	Kirsty Buttle	Salary Jan	£453.81
25.01.24	HMRC	Tax Jan	£5.80
31.01.24	NEST	Pension Jan	£17.61
27.02.24	Kirsty Buttle	Reimbursement - SIM, One Drive, Ink cartridge	£34.89
27.02.24	Parish Magazine Printing	Warbler printing	£347.00
27.02.24	Kirsty Buttle	Salary February	£453.81
27.02.24	HMRC	Tax February	£5.80
29.02.24	NEST	Pension February	£17.61
27.02.24	Kirsty Buttle	Reimbursement - SIM, One Drive, Ink cartridge	£34.89

117.3 To note the following receipts: Noted.

15.01.24	Barn Farm Plants	Warbler advertising	£48.00
19.01.24	Tuthills	Warbler advertising	£60.00
24.01.24	The Pilates Place	Warbler advertising	£45.00
29.01.24	Funeral Partners (Humphris)	Warbler advertising	£75.00
05.02.24	EH Douglas	Warbler advertising	£60.00
12.03.24	Chq 300005	Canx unbanked Chq from March 2023	£20.00

117.4 To approve payment of the following invoices: The Clerk advised that approval is no longer required for the OCC invoice as this has now been cancelled due to it being a duplicate charge. It was proposed and agreed to approve the payment to OALC.

Oxfordshire County Council	Salt bin	£300.00
OALC	Annual membership 24-25	£168.00

117.5 To agree the following regular payments list from the 2024/25 agreed budget delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by 2 councillors in order for the payment to be made: Proposed and agreed.

Clerk's Salary & Tax	£6,150.00
Room Hire	£270.00
Insurance	£650.00
Administration	£100.00
Bank Charges	£80.00
Audit	£360.00
Training	£250.00
S137	£50.00
Subscriptions and donations	£480.00
Playground Inspection and Maintenance	£410.00
Dog Bin Emptying	£750.00
Grass Cutting	£3,600.00
Village Maintenance	£500.00
Warbler Printing	£1,600.00
Other (Village Celebrations)	£200.00

117.6 Proposal to make the following amendments to the asset register resulting in a total asset value of £74,982.27 – All amendments listed below were proposed and agreed.

- i) Remove consolidated stock Gilt due to it having been cashed (-£148.71)
- ii) Remove noticeboard near the old Plough pub (-£859.48)
- iii) Add new noticeboard near the old Plough pub (£1,738)
- iv) Remove Frank Mason memorial bench (-£300)
- v) Add new Coronation bench outside the Church (£706)
- vi) Add new grit bin (£250)
- vii) Remove Balance Trail (-£1,606.50) and Log Trail (-£5,028)
- viii) Add new Trim Trail (£9,811)

118.Information exchange – It was suggested that the number of parish council meetings per year could be reduced to 8 meetings. It was agreed that meetings roughly every 6 weeks could work well but as

the dates have already been agreed for this year and booked with the village hall the PC will work around those bookings so will cancel the September and October meetings and instead book 1st October. Clerk to amend bookings with the Memorial Hall.

Village website – Cllr Burnett has tried to get hold of the website provider but has not had a reply. It was suggested that Cllr Burnett could use the PC login.

Meeting closed @ 8:50pm.

Date of next meeting – 16th April 2024

Signed..... Date.....

DRAFT