

Wardington Parish Council

The council is hereby summoned to a meeting of the Parish Council to be held on Tuesday 12th March 2024 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Council: Mr R Jarrett (Chairman), Mr M Patterson, Mr N Bankes, Mrs J Burnett, Mr G Page, Mr R Reid, Mrs A Gordon-Finlayson.

AGENDA

106.Apologies for absence

107.Members' declarations of interest for items on the agenda

108.Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

109.To approve the minutes of the PC meeting held on 13th February 2024

110.Discussion with new editors of The Warbler re their plans for the content and publication of The Warbler in future

111.Outstanding matters/actions from previous meetings

111.1 HS2 update

111.2 Defibrillator/CPR training session

111.3 Maintenance/repairs to the Vehicle Activated Signs (VAS) in the village

111.4 Update re concerns raised by parishioners about the state of the grass outside Post Office Cottage, Mount Pleasant, due to vehicle access

112.Play Area

112.1 Play equipment safety inspection

113.Notification received from the contractor (Nigel Prickett) that due to increasing costs the price per cut is being increased from £335 to £358 from 1st April 2024

114.Request from parishioner for a volunteer to provide back up support for defibrillator checks

115.Planning applications received

24/00482/TCA – Judges, Banbury Road Through Wardington, Wardington. T1 x Cedar - Remove major deadwood over garden side. Remove Major and Minor deadwood roadside. Reduction of larger lateral limbs by up to 2 metres where possible to reduce loading on limbs with altered wind loading from historic failures. Reduce limbs above included union by up to 2 metres to reduce weight on union. **No objection.** (Response made using delegated powers).

23/03391/F and 23/03392/LB – The Old Butchers, Banbury Road Through Wardington, Wardington. Old Butchers - Main house - extend rear porch, replacement of 3 no windows with facsimile replica units, install new kitchen, remove partition wall, insert new hardwood beam, remove suspended timber floor - install new floor to kitchen f.f.l. Old Barn - Remove timber cladding and temporary doors, make good stone masonry, insert new traditional timber doors and frames, repair roof - re-slate with existing salvaged slates, insert breather membrane and insulation. Cut and trim for 3no new conservation rooflights. Reduce level on floor and insert new breather floor slab. Insert new timber staircase and partition for w.c. shower, new timber window units inserted into existing and new openings. General repairs and structural repairs.

24/00471/F and 24/00476/LB – Butlers House, Williamscot Road, Williamscot. Install new dormers to rear roof slope, alter existing rear dormers, replace bay window to rear. Form 1 new window opening. Replace 1 window in existing opening. Replace concrete pointing with lime mortar pointing on dwelling and garden wall. Replace plastic gutters and downpipes with metal alternatives. Internal alterations and installation of new mechanical ventilation unit.

116.Planning decisions received

23/02331/F and 23/02332/LB – Wardington Barn, Chacombe Road, Wardington. Change of Use of existing barn to 1 no dwelling (farmhouse). **Approved.**

24/03601/F and 24/03602/LB - Butlers House, Street From Centre To North West, Williamscot. Install new external oil boiler with balanced flue to replace broken internal oil boiler. Install new hot water tank within existing roof space. **Approved.**

24/00109/TCA - Butlers House, Street From Centre To North West, Williamscot. T1 x Larch - Fell because tree is dead. We do not intend to replant due to proximity to house and overhead electricity wires.

Approved.

117.Finance

117.1 To note the bank balances and cashbook balances as at 06.03.2024

Bank balances

PC Current	£298.89
PC Savings	£24,954.31
Uncashed cheques	-£20.00
Total	£25,233.20

	WPC Main	Williamscot	Total
Cashbook balances as at 06.03.24	£17,975.75	£7,257.45	£25,233.20

117.2 To note and approve payment of the following invoices already paid using delegated powers:

25.01.24	Kirsty Buttle	Salary Jan	£453.81
25.01.24	HMRC	Tax Jan	£5.80
31.01.24	NEST	Pension Jan	£17.61
27.02.24	Kirsty Buttle	Reimbursement - SIM, One Drive, Ink cartridge	£34.89
27.02.24	Parish Magazine Printing	Warbler printing	£347.00
27.02.24	Kirsty Buttle	Salary February	£453.81
27.02.24	HMRC	Tax February	£5.80
29.02.24	NEST	Pension February	£17.61
27.02.24	Kirsty Buttle	Reimbursement - SIM, One Drive, Ink cartridge	£34.89

117.3 To note the following receipts:

15.01.24	Barn Farm Plants	Warbler advertising	£48.00
19.01.24	Tuthills	Warbler advertising	£60.00
24.01.24	The Pilates Place	Warbler advertising	£45.00
29.01.24	Funeral Partners (Humphris)	Warbler advertising	£75.00
05.02.24	EH Douglas	Warbler advertising	£60.00
12.03.24	Chq 300005	Canx unbanked Chq from March 2023	£20.00

117.4 To approve payment of the following invoices:

Oxfordshire County Council	Salt bin	£300.00
OALC	Annual membership 24-25	£168.00

117.5 To agree the following regular payments list from the 2024/25 agreed budget delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised online by 2 councillors in order for the payment to be made:

Clerk's Salary & Tax	£6,150.00
Room Hire	£270.00

Insurance	£650.00
Administration	£100.00
Bank Charges	£80.00
Audit	£360.00
Training	£250.00
S137	£50.00
Subscriptions and donations	£480.00
Playground Inspection and Maintenance	£410.00
Dog Bin Emptying	£750.00
Grass Cutting	£3,600.00
Village Maintenance	£500.00
Warbler Printing	£1,600.00
Other (Village Celebrations)	£200.00

117.6 Proposal to make the following amendments to the asset register resulting in a total asset value of £74,982.27

- i) Remove consolidated stock Gilt due to it having been cashed (-£148.71)
- ii) Remove noticeboard near the old Plough pub (-£859.48)
- iii) Add new noticeboard near the old Plough pub (£1,738)
- iv) Remove Frank Mason memorial bench (-£300)
- v) Add new Coronation bench outside the Church (£706)
- vi) Add new grit bin (£250)
- vii) Remove Balance Trail (-£1,606.50) and Log Train (-£5,028)
- viii) Add new Trim Trail (£9,811)

118.Information exchange

Date of next meeting – 16th April 2024



Mrs K Buttle

Parish Clerk/RFO

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7th March 2024