

## **Wardington Parish Council**

Minutes of a meeting of the Parish Council held on Tuesday 17<sup>th</sup> October 2023 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

**Present:** Mr R Jarrett (Chairman), Mr G Page, Mrs J Burnett, Mrs A Gordon-Finlayson.

**In attendance:** Clerk, County and District Councillor Reynolds, 5 members of the public.

**58. Apologies for absence** – Apologies received from - Cllr Richard Reid, Cllr Malcolm Patterson, Cllr Nigel Banks. Apologies accepted – None.

**59. Members' declarations of interest for items on the agenda** – None.

**60. Public participation session** – The parishioners present are here because they have concerns about an entrance that has been created to an area adjacent to The Jetty known as 'The Orchard' which is in the Conservation Area (CA). Trees/hedging and a boundary fence have been removed. The parishioners are concerned about what the intentions are for this piece of land. Cllr Bob Jarrett advised that within a CA permission is required to cut down any trees with a trunk diameter over 6" and it is advised that guidance is sought from the planning office before any work takes place within the CA. County and District Cllr George Reynolds stated that he believes planning permission should have been obtained to remove the trees and to create the access in question and he would advise that if the parishioners are concerned they should contact the Cherwell District Council (CDC) planning enforcement team.

A parishioner who owns The Bishops House gave the Parish Council (PC) some information regarding a planning application that he intends to put in to CDC shortly. The parishioner highlighted that the changes they are proposing are not to create any kind of Airbnb set up and is purely to improve the space available for their own family.

Cllr A Gordon-Finlayson joined the meeting at 8:02pm. 5 members of the public left the meeting at 8:02pm.

**61. To approve the minutes of the PC meeting held on 5<sup>th</sup> September 2023** – The minutes were proposed, agreed, and duly signed.

### **62. Outstanding matters/actions from previous meetings**

62.1 HS2 update – No updates.

62.2 Defibrillator/CPR training session – The session planned for September was cancelled due to the extremely hot weather. The PC could organise another session or could possibly link up with a neighbouring parish such as Chacombe to offer a session if the number of people interested remains low (there were only 4 people signed up to the September session). Cllr Julie Burnett advised that due to a recent incident in the parish there may now be more parishioners interested. **Clerk to find out more regarding interest in the parish and make a decision regarding whether to reorganise a session in Wardington in November or January or whether it is best to try to link up with Chacombe.**

62.3 Maintenance/repairs to the Vehicle Activated Signs (VAS) in the village – Cllr George Reynolds advised that Oxfordshire County Council (OCC) have accepted the responsibility to maintain/repair the VAS's that were installed by HS2 in Wardington. Cllr Reynolds will advise OCC that the VAS is still not working and that they need to reduce the speed limit on the VAS to 20 to line up with the new speed limit.

62.4 Works re replacement bench to go outside the Churchyard – Proposal to instruct Brent Harris to enlarge the existing concrete base at a cost of £63.45 – Proposed and agreed.

### 63. Play Area

- 63.1 Proposal to instruct Brent Harris to complete works required as raised in the play equipment inspection report at a cost of £439 – Proposed and agreed.

**64. Cherwell Local Plan Review 2040 consultation** – It was proposed and agreed that the Clerk should submit the following response to the consultation – ‘Wardington Parish Council support the proposals to classify Wardington Parish as a ‘Smaller Village’ therefore only allowing limited infill development.’

**65. Proposal to accept the updated Schedule 1 of the S101 grass cutting agreement with Oxfordshire County Council (OCC)** – Proposed and agreed. Clerk to sign and submit new agreement to OCC.

### 66. Planning applications received

**23/02252/F - Glen Meadows Farm, Chacombe Road, Wardington.** Single storey side and rear extension. **No comment.** (Response made using delegated powers).

**23/02516/F - Pits Cottage, Thorpe Road, Wardington.** Remove existing porch and replace with new enlarged porch to front elevation, related external works and replacement windows. **No objection.** (Response made using delegated powers).

**23/02491/F - High Wardington House, Thorpe Road, Wardington.** Extension to existing outbuilding and conversion to create a dwelling. Associated works including amenity space, landscaping and access (Alternative to 20/03642/F). **No representation made.**

**23/02560/TCA - Long Cottage, Thorpe Road, Wardington.** T1 x Birch – removal. **No objection.** (Response made using delegated powers).

**23/02387/F - Cobweb Cottage, Edgecote Lane, Wardington.** Alterations to rear and side elevations to change external windows and doors. **No objection.** (Response made using delegated powers).

### 67. Planning decisions received

**23/01164/F - OS Parcel 0927 East Of And Adjoining, Chacombe Road, Wardington.** New detached offices and agricultural buildings for a new agricultural seed facility, including access road, parking, landscaping, and associated facilities. **Withdrawn.**

**23/01965/F - Post Office Cottage, Mount Pleasant, Wardington.** Proposed rear two story extension, a side extension to replace existing garage and adjoining carriage house. **Withdrawn.**

### 68. Finance

- 68.1 To note the bank balances and cashbook balances as at 11.10.2023 – Noted.

#### Bank balances

PC Current	£3,467.53
PC Savings	£27,834.94
Uncashed cheques	-£40.00
<b>Total</b>	<b>£31,262.47</b>

	WPC Main	Williamscott	Total
<b>Cashbook balances as at 11.10.23</b>	£24,005.02	£7,257.45	<b>£31,262.47</b>

- 68.2 Proposal to make a donation of £250 to Cluster Care Group – Defer to next meeting. **Cllr Bob Jarrett will try to obtain further information about the Cluster Care Group.**
- 68.3 Proposal to make a contribution of up to £120 towards a replacement laptop for the Clerk to use for PC business – Proposed and agreed.
- 68.4 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

02.10.23	N R Prickett	Grass cutting 28th Aug	£402.00
02.10.23	Kirsty Buttle	Salary Sep	£432.43
02.10.23	HMRC	Tax Sep	£0.40
04.10.23	NEST	Pension Sep	£16.58
30.09.23	Unity Bank	Account fee	£18.00

*Cllr George Reynolds left the meeting at 8:41pm.*

- 68.5 To note the following receipts: Noted.

13.09.23	CDC	Precept	£6,000.00
30.09.23	Unity Bank	Interest	£166.88
10.10.23	HMRC	VAT reclaim	£3,266.66

- 68.6 To approve payment of the following invoices: Proposed and agreed.

N R Prickett	Grass cutting 2nd Oct	£402.00
CDC	Emptying 7 dog bins 6 month charge	£432.43

- 69. Information exchange** – A large pot hole near Top Dawkins has been marked in red for urgent repair but this was a few weeks ago and it is still not repaired. **Cllr George Page to report on fixmystreet.** Cllr A Gordon-Finlayson advised that the last Warbler was missed due to personal circumstances. It was suggested that some information about the service offered by Cluster Care should go in the next Warbler.

Meeting closed @ 8:46pm

**Date of next meeting – 28<sup>th</sup> November 2023**

**Signed..... Date.....**