

Wardington Parish Council

The council is hereby summoned to the annual meeting of the Parish Council to be held on Tuesday 16th May 2023 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Council: Mr M Patterson (Chairman), Mr R Jarrett, Mr N Bankes, Mrs J Burnett, Mr G Page.

AGENDA

10. Election of Chairman

11. Presentation by DSV Ltd regarding their upcoming planning application

12. Election of Vice-Chairman

13. Apologies for absence

14. Proposal to co-opt Mrs Lexi Gordon-Finlayson and Mr Richard Reid onto the Parish Council (PC)

15. Members' declarations of interest for items on the agenda

16. Public participation session (Members of the public are invited to address the council. The session will last for a maximum of 10 minutes with any individual contribution lasting a maximum of 3 minutes).

17. To approve the minutes of the PC meeting held on 18th April 2023

18. Outstanding matters/actions from previous meetings

18.1 HS2 update

18.2 Proposal to install paving slabs in front of the noticeboard – permission has been received from Oxfordshire County Council (OCC)

18.3 Plans for a second Defibrillator/CPR training session

19. Tree related issues in the parish

20. Play Area

20.1 Update re replacement of the Trim Trail

20.2 Proposal to instruct The Playsafety Company to complete a Life Expectancy Assessment on the equipment at a cost of £30 + VAT

21. Planning applications received

23/01004/F - Archers House, Thorpe Road, Wardington. Agricultural storage building.

23/01066/TCA - The Limes, Thorpe Road, Wardington. G1 x Apples - re-reduce by up to 1.5 metres. **No objection. (Response made using delegated powers).**

23/01036/F and 23/01037/LB - Home Farm House, Cropredy Lane, Williamscoth.

Erection of two replacement dormers and a conservation rooflight to the rear, retrospective consent for two external openings at ground floor level on the rear elevation and an additional internal partition at first floor level. **No objection. (Response made using delegated powers).**

Planning decisions received

23/00078/F - Wardington Cricket Club, Pavillion, Thorpe Road, Wardington. Change of Use of Cricket Club ground to Car Park to serve Wardington Memorial Hall and Wardington Cricket Club. Works to include new hard surfaced car park area and upgrading of existing vehicular access - Re-submission of 22/01817/F. **Approved.**

22. Annual Governance and Accountability Return 2022-23

- 22.1 To receive the Internal auditor's report, agree any actions to be taken and to appoint an internal auditor for the current financial year
- 22.2 To complete and approve the annual governance statement for the 22/23 audit
- 22.3 To approve the accounting statements for the 22/23 audit
- 22.4 To approve completion and signing of the AGAR Certificate of Exemption for 22/23
- 22.5 To agree the dates for the notice of public rights – proposed dates are Monday 5th June to Friday 14th July 2023

23. Finance

- 23.1 To note the bank balances and cashbook balances as at 09.05.2023

PC Current	£3,931.67
PC Savings	£30,204.33
HSBC	£6,363.68
HSBC 2	£0.03
Uncashed cheque	-£20.00
Total	£40,479.71

	WPC Main	Williamscott	Total
Cashbook balances as at 09.05.23	£34,013.87	£6,465.84	£40,479.71

- 23.2 To note and approve payment of the following invoices already paid using delegated powers:

20.04.23	BACS	South Central Ambulance Charity	Donation re defib training	£50.00
20.04.23	BACS	BHIB	Parish insurance	£526.20
20.04.23	BACS	Kirsty Buttle	Salary April	£432.43
20.04.23	BACS	HMRC	Tax April	£0.40
28.04.23	DD	NEST	Pension April	£16.58
18.04.23	300007	Mrs A Wilkins	Playground 200 draw prize	£20.00
18.04.23	300009	Mrs J Pearson	Playground 200 draw prize	£10.00

- 23.3 To note the following receipts:

14.04.23	CDC	Precept	£6,000.00
17.04.23	OCC	Grass cutting grant	£867.56
02.05.23	HMRC	VAT reclaim	£823.98

- 23.4 To approve payment of the following invoices:

Parish Magazine Printing	Warbler printing	£398.00
N R Prickett	Grass cutting 11th and 26th Apr	£804.00
Annette Read Bookkeeping	Internal Audit 2022-23	£100.00

23.5 Playground 200 club draw – FINAL DRAW

24. To re-adopt the following policies/documents with no changes made:

- 24.1 Financial Regulations
- 24.2 Standing Orders
- 24.3 Subject Access Request Procedure
- 24.4 Data Breach Policy
- 24.5 Role Holder Privacy Notice
- 24.6 GDPR Privacy Notice
- 24.7 Records Retention Policy
- 24.8 Freedom of Information Policy
- 24.9 Data Protection Policy
- 24.10 Publication Scheme

25. Information exchange

Date of next meeting – 27th June 2023



Mrs K Buttle

Parish Clerk/RFO

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11th May 2023