

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 18th April 2023 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Mr M Patterson (Chairman), Mr R Jarrett, Mrs A Gordon Finlayson, Mrs J Burnett, Mr R Reid.

In attendance: Clerk.

1. **Apologies for absence** - Apologies received from: Cllr N Bankes. Apologies accepted: None. Apologies also received from District Cllr Phil Chapman.
2. **Members' declarations of interest for items on the agenda** – None.
3. **Public participation session** – None.
4. **To approve the minutes of the Parish Council (PC) meeting held on 14th March 2023** – The minutes were proposed, agreed, and duly signed.

5. **Outstanding matters/actions from previous meetings**

- 5.1 HS2 update including their offer to donate an Oak tree to the village in celebrations of the King's Coronation – HS2 would like to know where the Oak tree is going to go and where they should deliver it. It was agreed for it to be placed at the top of the playing field on the end nearest the allotments. Cllr George Page has a key to the gate so he should be contacted for them to get access to the field to plant the tree. **Cllr Bob Jarrett to provide the details to HS2.** Cllr Bob Jarrett has also chased HS2 re tidying up the signage in the village but has not yet had a reply.
- 5.2 Update re noticeboard purchase and installation and proposal to install paving slabs in front of the noticeboard – The noticeboard has been installed. **Clerk to find out if Highways would have any objection to the PC putting paving slabs in front of it.**
- 5.3 Tree Planting – Oxfordshire County Council (OCC) planted a tree outside a parishioner's house without prior notification/discussion and the parishioner has raised concerns with a councillor about this. The PC was not part of the decision making process about where the tree would be planted and the parishioner should contact OCC directly if they would like to take this further/request that the tree be relocated.

6. **Play Area**

- 6.1 Update re replacement of the Trim Trail – No further update.
- 6.2 To consider paying up to £150 for a Play Area Maintenance Plan/Report – After discussion it was agreed to ask ROSPA if they do some kind of maintenance plan report and what information the report would contain as it may be cheaper to get this done at the same time as the annual play equipment inspection. There is no rush to get this done as the PC will not need to consider the budget again until November 2023 so there is time to consider other options. It was agreed that HS2 should be approached re a grant towards replacing the play equipment in the parish as it is all likely to be coming towards end of life. **Clerk and Cllr Bob Jarrett to arrange a grant application to HS2.** Cllr Lexi Gordon-Finlayson agreed to take on the monthly play equipment inspections going forward. **Clerk to send Cllr Gordon-Finlayson the inspection paperwork.**

7. **Planning applications received**

23/00874/F and 23/00875/LB - The Bishops House, Wardington. Single storey extension to rear - Re-submission of 22/01178/F and 22/01179/LB. **No objections.**

23/00859/F - Barn Cottage, Coton Farm, Wardington. Erection of a new 3 bay timber framed garage/stable. **No objections.**

Planning decisions received

23/00335/TCA – Bank House, Street from Banbury Road to Mount Pleasant, Wardington. T1 x Sycamore – Removal. T2 x Cypress – Removal. **Approved.**

21/02467/F - OS Parcel 0005 And Part OS Parcel 1300 0878 And 7566, Banbury. Erection of mixed-use development including a 240-bed hotel, 4-storey office building and roadside services including 2 no hot food restaurant drive-throughs, a coffee shop drive-through and a petrol filling station with ancillary retail store. **Withdrawn.**

8. Finance

8.1 To note the bank balances as at 31.03.2023 – Noted.

PC Current	£6,037.54
PC Savings	£24,204.33
HSBC	£6,363.68
HSBC 2	£0.03
Total	£36,605.58

8.2 Proposal to make a donation of £50 to St John Ambulance for the recent CPR and Defib training – Proposed and agreed. **Clerk to arrange payment.**

8.3 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

20.03.23	BACS	Kirsty Buttle	Contribution to PC telephone	£12.50
14.03.23	300005	Mrs S Cuniffe	Playground 200 prize	£20.00
14.03.23	300006	Mrs B Richards	Playground 200 prize	£10.00
31.03.23	DD	Unity	Bank account fee	£18.00
23.03.23	DD	HSBC	Playground 200 account fee	£5.00

8.4 To note the following receipts: Noted.

22.03.23	Lawrence Furnishings	Warbler advertising 2022	£100.00
31.03.23	Unity	Interest	£113.06
31.03.23	A Gordon-Finlayson, C Hunt, R Stell	Canx unbanked cheques from Apr and Jun 22 100750, 100751, 100755	£40.00

8.5 To note and approve payment of the following invoices that have been set up using delegated powers but not yet cleared the bank: Proposed and agreed.

Wardington Memorial Hall	Hall hire Apr to Nov 2023	£124.32
Cherwell District Council	Emptying 7 dog bins 6 month charge	£408.41
Greenbarnes Ltd	Noticeboard	£2,086.07
Chris Jarvis	Installation of noticeboard	£113.00

8.6 To agree the following regular payments list delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised by 2 councillors in order for the payment to go out – Proposed and agreed.

Clerk's Salary & Tax	£5,400.00
Room Hire	£220.00
Insurance	£500.00
Administration	£100.00
Bank Charges	£132.00

Audit	£110.00
Training	£300.00
S137	£50.00
Subscriptions and donations	£100.00
Playground Inspection and Maintenance	£6,800.50
Dog Bin Emptying	£720.00
Grass Cutting	£3,200.00
Village Maintenance	£750.00
Welcome Pack Printing	£150.00
Warbler Printing	£1,430.00
Other (Coronation celebrations and Coronation Bench)	£1,500.00
Playground 200 prizes and bank fees	£362.00

8.7 Playground 200 club draw

1st Prize – 67 – Mrs A Wilkins - £20

2nd Prize - 70 – Mrs J Pearson - £10

9. Information exchange – There are going to be two main areas in Wardington where Coronation Celebrations will be taking place on a bring your own food and drink arrangement. These will be on the top Green near the pond and on the Green near the Church. Information about the celebrations will be published on the village website and Facebook page. Williamscoth are making their own arrangements. Coton residents are likely to join with what Chacombe are doing.

There have been some concerns raised about the state of and lack of signage in the village in particular the signs coming out of Wardington past Barn Farm Plants going down to Chacombe. A parishioner has asked OCC about replacing the missing sign and they have advised that if they decide to replace it they will replace with conventional signage as they do not have the funding available for traditional fingerposts. **Clerk and Cllrs to report the sign at Top Dawkins junction which is damaged, rusty, and facing in the wrong direction on Fixmystreet.**

St John Ambulance advised at the defibrillator and CPR training that their aim is to get at least 50% of people trained on using the defib and CPR as in villages it is currently almost impossible to get an ambulance within the vital first 10 minutes and people are most likely to experience a need for this knowledge in their own home. **Cllr Gordon-Finlayson agreed to put a notice in the Warbler.**

The speed sign coming into the village is not working. **Cllr Bob Jarrett to contact HS2 as it belongs to them.**

Meeting closed @ 8:25pm

Date of next meeting – 16th May 2023

Signed..... Date.....