

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 18th October 2022 at 7:30pm in the Lady Wardington Room at Wardington Village Hall

Present: Cllr Malcolm Patterson (Chairman), Cllr Bob Jarrett, Cllr George Page, Cllr Julie Burnett.

In Attendance: Clerk, 0 members of the public.

43. Apologies for absence – Apologies noted - Cllr Nigel Bankes, Cllr Richard Reid, Cllr Lexi Gordon-Finlayson. Apologies accepted – None.

44. Members' declarations of interest for items on the agenda - Cllr Bob Jarrett declared an interest on application 22/02791/TCA.

45. Public participation session – None.

46. To approve the minutes of the PC meeting held on 26th July 2022 – The minutes were proposed, agreed, and duly signed.

47. Outstanding matters/actions from previous meetings

47.1 Feedback re parishioner survey regarding applying for 20mph limits within the parish - Defer to next meeting due to Cllr Lexi Gordon-Finlayson's absence.

47.2 Response to offer of a CPR and defibrillator training session published in The Warbler – **Cllr Malcolm Patterson to contact a few local groups to see if they have anyone who would like to take part.**

47.3 HS2 update – Cllr Jarrett has put all information received about road closures on the website. There have been more concerns raised about signs being left around the village. HS2 have been picking up some of them but they say they need to leave some in place, such as those near to the Hare and Hounds, as the roads are closed quite regularly. It is also possible that some of the signs are nothing to do with HS2 so they will be doing an audit of the village soon to see what signs are in the village and which belong to HS2. It was agreed that as Oxfordshire County Council (OCC) have the authority to remove signs and potentially fine the companies who have left them any signs left after work has been completed should be reported on Fixmystreet. **Cllr Julie Herd will report the signs that have been raised as concerns with her.**

48. Play Area

48.1 To receive the annual professional inspection report and agree any actions required – **Clerk and Cllr Malcolm Patterson to get prices to remove and replace the trim trail which is now not cost efficient to repair any further.**

48.2 To receive quotes for repair of items noted in the inspection and appoint a contractor to complete the repairs - Agreed to instruct Brent Harris to complete the minor repairs. **Clerk to instruct Brent.**

49. Councillor e-mail addresses – Councillors were advised that it is good practice to have e-mail accounts just for council business and ideally that are managed by the Parish Council (PC) and can therefore be revoked by the PC when a councillor leaves. After some discussion the PC agreed that they do not wish to have PC linked accounts but that they are now aware of the potential GDPR and FOI issues with using their personal e-mail addresses and will consider

setting up a separate personal address to be used just for PC business which would make it clear which e-mails would need to be included in any FOI requests.

50. To receive a quote for hedgelaying around the Church and decide whether to go ahead with this work – It was proposed and agreed to appoint Chris Jarvis to complete the hedgelaying at a cost of £320. **Clerk to instruct contractor.**

51. Planning applications received

22/02338/TCA - Walnut Tree House, 1 Stud Farm Close, Wardington. T2 x Ash - Reduce Upper Western Crown by up to 2.5 metres and shape. AMENDMENT - T1 x Walnut - Reduce height by 1 metre, reduce Upper North West crown by 1.5 metres, reduce Southern Crown by up to 2 metres, reduce Lower South East crown by 1.5m, carry out a 5% crown thin and crown raise to 2.05 metres. **No objection. (Response made using delegated powers).**

22/02162/F and 22/02163/LB - Wardington Manor, Thorpe Road, Wardington. This application is in reference to proposals for the wider site at Wardington Manor. They are as follows:

- Conversion of Stables loft to form flexible space to main portion and bat loft within the remaining bay. Installation of stair from ground level to loft space
- Demolition of existing derelict sheds and boiler enclosure to form low level barn and small yard
- Installation of small car parking zone behind stables block
- Installation of pond house to the north-west of the existing pond including sauna and hot tub
- Replacement of existing horse paddock to form new external tennis court
- Replacement of existing derelict glasshouse with new glasshouse proposal
- General landscaping works to grounds. **No comment. (Response made using delegated powers). APPROVED.**

22/02252/F - Cobweb Cottage, Edgecote Lane, Wardington. Replacement of existing turf with a hard surface. **No objection. (Response made using delegated powers). APPROVED.**

22/02213/TCA – The Mulberries, Thorpe Road, Wardington. T1 Birch of MWA Arb Report Works: Remove (fell) to near ground level and treat stump to inhibit regrowth. T3 Prunus of MWA Arb Report Works: Remove (fell) to near ground level and treat stump to inhibit regrowth. T4 Ash of MWA Arb Report Works: Remove (fell) to near ground level and treat stump to inhibit regrowth. Reason: Clay shrinkage subsidence damage at Mulberries, OX17 1SR
NOTE: Notification regarding T2 Plum and T6 Malus of MWA Arb Report has already been submitted (PP-11398388) on 13/07/22. **No objection. (Response made using delegated powers). APPROVED.**

22/02513/TCA - Wardington Manor, Thorpe Road, Wardington. T1 x Young Sycamore - removal as part of pond area development. T2 x Mature Ash - removal as part of pond area development. T3 x Mature Ash - removal as part of pond area development. T4 x Young Ginkgo Biloba - removal as part of pond area development. planted too close to edge of bank. T5 - T6 x Mature Walnuts - crown lift up to 3 metres as part of pond area development. **Comment only - The Parish Council would like to request that for each mature deciduous tree proposed to be felled, 2 young ones are planted elsewhere in the grounds of the Manor. (Response made using delegated powers). APPROVED.**

22/02605/TCA - 1 The Old Vicarage, Banbury Road Through Wardington, Wardington. T1 x Silver Birch - crown reduction of 3.5 metres. **Support. (Response made using delegated powers).** **APPROVED.**

22/02791/TCA - 2, The Old Vicarage, Banbury Road Through Wardington, Wardington. T1 x Ash - 5m crown lift, one side only to clear property. T2 x Pyrus (weeping silver pear) - 1m crown reduction. **No objection. (Response made using delegated powers).**

22/02956/TCA - Home Farm House, Cropredy Lane, Williamscoth. T1 - T2 x Cherry – Fell. **No objection. (Response made using delegated powers).**

22/02087/LB - The Bishops House, Wardington. Single storey extension to rear (Re-submission of 22/01179/LB). **No representations.**

Planning decisions received

21/02532/F – High Wardington House, Thorpe Road, Wardington. Extension to existing outbuilding and its conversion to create a dwelling. Associated works including amenity space, landscaping and access. (Alternative to 20/03642/F). **Refused.**

22/01817/F - Wardington Cricket Club, Pavillion, Thorpe Road, Wardington. Change of Use of Cricket Club ground to car park to serve Wardington Memorial Hall and Wardington Cricket Club. Works to include new hard surface car park area and upgrading of existing vehicular access. **Withdrawn.**

22/02076/TCA - The Mulberries, Thorpe Road, Wardington. T2 x Plum – Remove. T6 x Malus – Remove. **Approved.**

52. Finance

52.1 Cashbook and Bank balances

	WPC Main	Playground Main	Williamscoth	Playground 2nd	Barclays 2	Grand Total
Cashbook balances as at 13.10.22	£26,342.89	£6,089.48	£6,365.84	£0.03	£2.32	£38,800.56
Bank balance as at 13.10.22	£8,078.75					
Savings balance as at 13.10.22	£20,014.14					
Bank balance as at 30.09.22		£6,146.28				

52.2 Plans for the playground 200 draw – Cllr Bob Jarrett has done some investigation into how much money has been received over the years and has found that it has been running at around £500 input per year which indicates there have been less than 100 people signed up so suggested looking in to changing to a 100 draw as he believes certain licences are not required for a 100 draw therefore reducing costs. **Cllr Richard Reid, and Cllr Lexi Gordon-Finlayson to consider options for the future of the draw.**

52.3 Update re bank mandate changes

- i) Unity Trust Account – The Unity mandate to increase the number of signatories required for online payments will be signed after the meeting and will be **submitted to Unity by the Clerk asap.**
- ii) Williamscoth Account – There will no longer be a need for a mandate change as it was agreed at the last meeting to transfer all funds from the account to the Unity account and then close down the separate Williamscoth account. **Clerk to get up to date balance of Williamscoth account and arrange transfer and closure.**

- iii) Playground 200 Account – On hold until a decision has been made about the future of the draw.

- 52.4 To review the spend against budget to date – Cllrs asked why there has been so little income on the Warbler. The Clerk advised that she does not believe the charges have been invoiced. **Cllr Malcolm Patterson to speak to Cllr Lexi Gordon-Finlayson to find out what support is required to get the invoicing completed.** The budget for 2023-24 will be discussed in detail at the next meeting.
- 52.5 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

19.07.22	BACS	N R Prickett	Grass cutting 13th and 25th May	£780.00
27.07.22	BACS	N R Prickett	Grass cutting 8th and 23rd June	£780.00
27.07.22	BACS	Kirsty Buttle	Salary July	£371.49
27.07.22	BACS	HMRC	Tax July	£24.60
27.07.22	BACS	Cherwell Fencing Ltd	Repair to gate post in Play Area	£96.00
23.06.22	DD	HSBC	Playground 200 account fee	£5.40
26.07.22	100756	Barbara Cochrane	Playground 200 prize	£20.00
26.07.22	100757	Hugo Terry	Playground 200 prize	£10.00
26.08.22	BACS	N R Prickett	Grass cutting 13th July	£390.00
26.08.22	BACS	Parish Magazine Printing	Printing - Warbler	£325.13
26.08.22	BACS	Playsafety Ltd	Playground inspection	£113.40
26.08.22	BACS	Kirsty Buttle	Salary August	£371.49
26.08.22	BACS	HMRC	Tax August	£24.60
26.08.22	BACS	Sibford Ferris	Clerk's Occupational Glasses share	£34.07
26.08.22	BACS	Kirsty Buttle	Expenses - Mileage for asset check	£4.28
30.09.22	DD	Unity	Bank account fee	£18.00
03.10.22	BACS	N R Prickett	Grass cutting 22nd September	£390.00
03.10.22	BACS	Kirsty Buttle	Salary September	£371.49
03.10.22	BACS	HMRC	Tax Sep and NI owed Dec 2020	£29.67
03.10.22	BACS	CDC	Emptying of 7 dog bins	£408.41
05.10.22	BACS	Wardington Memorial Hall	Hall hire 12/10/22	£28.30
23.07.22	DD	HSBC	Playground 200 account fee	£5.00
23.09.22	DD	HSBC	Playground 200 account fee	£5.40

- 52.6 To note the following receipts: Noted.

27.07.22	100752	Cancelled Cheque	Playground 200 prize	£20.00
30.06.22		Playground 200 draw June	Playground 200 draw June	£40.00
02.08.22		Paying in slip 3	Fairport Tickets	£825.00
11.08.22		N Bankes	Fairport Tickets	£925.00
14.09.22		CDC	Precept	£6,000.00
30.09.22		Unity	Interest	£14.14
03.10.22		Wardington Memorial Hall	Refund for Sep canx meeting	£15.41
31.07.22		Playground 200 draw July	Playground 200 draw July	£39.00
30.09.22		Playground 200 draw Sep	Playground 200 draw Sep	£41.00

52.7 To approve payment of the following invoices: Proposed and agreed.

Royal British Legion	Poppy Wreath donation	£50.00
Kirsty Buttle	Salary October	£371.69
HMRC	Tax October	£24.40

52.8 Playground 200 club draw

September draw

1st Prize - 40 – Maggie Wilkinson - £20

2nd Prize - 23 - Mrs T Gill - £10

October draw

1st Prize – 3 - Mrs M Bell - £20

2nd Prize - 41 - Michael Wilkinson - £10

53. Information exchange

It was suggested that councillors may want to consider whether they would like to put on an event for the King's Coronation in May as costs for this should be included in the budget for next year.

Badby Parish Council have sent a request to the PC asking the PC to share information about a petition they have started re the 200 bus service. Wardington Parish Council would very much like the 200 bus service to continue and have already written to OCC asking if there is anything that can be done to save it. It is clear from the response that OCC are unlikely to provide further financial support. With this in mind councillors think it more likely that the Ability Bus Service will be the only viable option and want to avoid raising false hopes.

Meeting closed @ 8:45pm.

Date of next meeting – Tuesday 29th November 2022

Signed..... Date.....