

## Wardington Parish Council

### **Minutes of the annual meeting of the Parish Council held on Tuesday 24<sup>th</sup> May 2022 at 7:30pm at Wardington Village Hall**

**Present:** Cllr Malcolm Patterson (Chairman), Cllr Bob Jarrett, Cllr Julie Burnett, Cllr Richard Reid, Cllr George Page.

**In Attendance:** Clerk, 1 member of the public.

- 11. Election of Chairman** – It was proposed and agreed to elect Cllr Malcolm Patterson as the Chairman. Cllr Patterson completed his Declaration of Acceptance of Office.
- 12. Election of Vice-Chairman** – It was proposed and agreed to elect Cllr Bob Jarrett as the Vice-Chairman.
- 13. Apologies for absence** – Apologies received – Cllr Nigel Bankes, and Cllr Lexi Gordon-Finlayson. Apologies accepted – None.
- 14. Members' declarations of interest for items on the agenda** – Cllr Patterson advised he is part of the committee organising the Jubilee celebrations.
- 15. Public participation session** – The parishioner present gave some information regarding the reason for their planning applications (22/01178/F and 22/01179/LBC).

*The parishioner left the meeting at 7:41pm.*

- 16. To approve the minutes of the PC meeting held on 19<sup>th</sup> April 2022** – The minutes were proposed, agreed, and duly signed.

#### **17. Outstanding matters/actions from previous meetings**

- 17.1 Feedback re parishioner survey regarding applying for 20mph limits within the parish – 90% of the 13 respondents stated that they would like to see a change to 20mph. The councillors will review the detailed feedback and consider at the next meeting.
- 17.2 Update re Platinum Jubilee Celebrations – The Parish Council has already approved funding up to £1k for the Wardington event and the figures provided suggest only £675 will be required. **Clerk to make payments when appropriate.**
- 17.3 Update re arranging a CPR and defibrillator training session – Defer to next meeting. **Clerk to check if note was placed in the Warbler as no responses have been received.**
- 17.4 Update re Ability bus service grant application – A grant has been applied for but a response has not yet been received.

#### **18. Play Area**

- 18.1 Report on play equipment inspection completed on 16.05.22 – All ok and the Ash Tree has been cut down.
- 18.2 Update re issue raised with gate that has dropped making it difficult to open – **Clerk to ask contractor to look at it and provide a quote for repair.**

#### **19. Planning applications received**

**22/01178/F and 22/01179/LBC - The Bishops House, Wardington.** Single storey extension to rear. **No objection.**

**Planning decisions received**

**22/00384/HED – Top Dawkins Farm, Chacombe Road, Wardington.** Old hedge sparse, gappy, rat infestation with burrows amongst stumps and roots. Propose remove old hedge, grub up stumps and rat burrows. Re-fence boundary alongside highway verge and replant hedge.

Approved.

**22/00661/F - Wardington House, Sutherlands, Banbury Road Through Wardington.** Erection of ancillary detached outbuilding and greenhouse in the garden, and associated landscape works.

Approved.

## 20. Annual Governance and Accountability Return 2021-22

- 20.1 To receive the Internal auditor's report, agree any actions to be taken and to appoint an internal auditor for the current financial year – Proposed and agreed to appoint Annette Reid as the internal auditor for the 2022-23 financial year.
- 20.2 To complete and approve the annual governance statement for the 21/22 audit – It was proposed and agreed to tick yes to all statements except statement 9 which is not applicable.
- 20.3 To approve the accounting statements for the 21/22 audit – The accounting statements were proposed, agreed, and duly signed.
- 20.4 To approve completion and signing of the AGAR Certificate of Exemption for 21/22 – The Certificate of Exemption was approved and duly signed by the Chairman.
- 20.5 To agree the dates for the notice of public rights – proposed dates are 6<sup>th</sup> June to 15<sup>th</sup> July – Proposed and agreed.

## 21. Finance

- 21.1 Bank balances – Main Account £25,947.10 as at 24.05.22.
- 21.2 Proposal to remove George Martin from the Unity Bank mandate and upgrade Bob Jarrett's access level to signatory – Proposed and agreed.
- 21.3 To agree any other changes to bank mandates – It was proposed and agreed to **change the address on all bank accounts to the Clerk's address and add the Clerk on all accounts as an administrator.** If online banking is available the **Clerk should get this set up for the Clerk and Councillors.** It was agreed that the **mandate for the Williamscott account should be checked to ensure at least 1 councillor from Wardington is on the mandate.** A discussion was held regarding the new charges on the playground account and the possibility of needing to purchase a licence mean that the income from the management of the 200 draw is very low – currently around £160 per year. Once Clerk's time for managing the account and draw is taken into account the income from the draw is minimal. It was agreed to put **the future of the 200 draw on the next agenda** as it may be beneficial to close the draw and consider other ways to generate income for the play area.
- 21.4 To agree the parish insurance provider for 1<sup>st</sup> June 2022 to 31<sup>st</sup> May 2023 – Proposed and agreed to renew with BHIB on a 3 year agreement at a cost of £487.09.
- 21.5 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

23.04.22	Playground 200 account fee	Bank charge	£5.40
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- 21.6 To approve payment of the following invoices: Proposed and agreed.

Wardington Memorial Hall	Hall hire Jun, Jul, Sep, Oct, Nov	£96.45
Parish Magazine Printing	Printing - Warbler	£325.13

N R Prickett	Grass cutting 22nd April	£390.00
Wardington Memorial Hall	Platinum Jubilee Hall Hire	£90.83
Kirsty Buttle	Expenses - Mileage and Stationery	£13.63
Kirsty Buttle	May salary	£371.49
HMRC	May tax	£24.60

21.7 To note the following receipts: Noted.

09.05.22	OCC	Grass cutting grant	£867.56
30.04.22	Playground 200 draw April	Income	£39.00

21.8 Playground 200 club draw

1<sup>st</sup> Prize – 13 Nigel Bankes - £20

2<sup>nd</sup> Prize – 29 B Lawless - £10

## 22. Information exchange

HS2 drop in event had around 30 people attend. Lorries are starting to come through on Sunday mornings and the first ones went quite well but there have been some complaints to HS2 that they didn't like the idea of them leaving all of their signage strewn all over the village. Also some complaints about the noise. If any parishioners have complaints about the HS2 activity please contact Cllr Bob Jarrett who will raised these issues with them.

A Cllr has been approached to ask if the dog bin in Williamscott on the outside of the village could be moved to the middle of the village as they feel it would be more useful in a central location. The PC confirmed that when the bin was purchased it was the original plan to put it near the noticeboard but some neighbouring residents were not happy with this location hence it being placed where it is. The Williamscott group will discuss this request at their next meeting.

Cllr Lexi Gordon-Finlayson has been approached by a parishioner asking if some trees could be planted to reduce the noise from the A361. The PC agreed to give it some thought. **Cllr Malcolm Patterson will pass this on to Cllr Lexi Gordon-Finlayson.**

A Cllr suggested that the PC consider replacing the Mountain Ash at the entrance to the Greensward with a Magnolia. If anyone has any alternative suggestions please let the Clerk know.

Gigaclear have notified the PC that they will be bringing superfast broadband into the parish and they will sending out notices to parishioners soon.

**Meeting closed @ 8:50pm**

**Date of next meeting – Tuesday 28<sup>th</sup> June 2022**

**Signed..... Date.....**