

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 19th April 2022 at 7:30pm at
Wardington Village Hall

Present: Cllr Malcolm Patterson (Chairman), Cllr Bob Jarrett, Cllr Lexi Gordon-Finlayson, Cllr Nigel Banks, Cllr Julie Herd.

In Attendance: Clerk, 1 member of the public.

1. **Apologies for absence** – None.
2. **Members' declarations of interest for items on the agenda** – Cllr Malcolm Patterson advised that he is a member of the Gardening Club and is a member of the group organising Jubilee celebrations.
3. **Proposal to co-opt Richard Reid onto the Parish Council (PC) to fill the vacancy created by the resignation of George Martin** – Proposed and agreed. Richard completed his Declaration of Acceptance of Office which was countersigned by the Clerk. Thanks were expressed to George Martin for his service on the council which is very much appreciated.
4. **Public participation session** – None.
5. **To approve the minutes of the PC meeting held on 22nd March 2022** – The minutes were proposed, agreed, and duly signed.
6. **Outstanding matters/actions from previous meetings**
 - 6.1 Update re action to be taken to progress the repair of the wall opposite Yew Tree Cottage and get the footpath cleared – The Clerk has received a response from the owner of the wall advising that they are aware of the problem but believe that they have suitably made safe for the time being and they are in the process of getting quotes for repair but they cannot give any timescales for when this work can be done.
 - 6.2 Update on application for 20mph limits within the parish – consideration of how to consult the parish – It was agreed to put out a survey to seek parishioners views about this proposal. It was agreed that **Cllr Malcolm Patterson and Cllr Lexi Gordon-Finlayson should arrange a survey asap in order to meet the deadline for inclusion in the Warbler.**
 - 6.3 Update on relocation of the post box outside the Memorial Hall – Royal Mail have agreed that the post does need work as it is wobbly and it is now on the list for repair and repositioning although it can take around 6 months to get to the top of the list.
 - 6.4 Update re Platinum Jubilee Celebrations – Williamscott will be having a celebration on Friday 3rd June which will include a cake baking competition, mugs for children, and a street party with flags and bunting. Wardington will be holding a family party in and around the Memorial Hall between 2 and 5pm on Saturday 4th June. A childrens entertainer has been booked and other plans are still in progress.
 - 6.5 Update re arranging a CPR and defibrillator training session – It was agreed to put a note in the Warbler asking for anyone who would be interested in attending a training session to advise the Clerk of their interest and their preferred days and times. **Cllr Lexi Gordon-Finlayson to put a note in the Warbler.**
 - 6.6 Feedback re Ability bus service discussions with parishioners about offering a local bus service – Ability will now be offering a service in the parish starting tomorrow but a

donation is requested from the parish in order to be included. Cllr Reynolds advised that he would be willing to give a grant to the PC to pay for Wardington and Williamscoth's joining fee of £500. **Clerk to apply for the grant through the Oxfordshire County Councillors grant scheme.** There are different levels of membership (Bronze free, Silver £24, Gold £36) available to parishioners and they need to register and book journeys in advance. An article will go in the Warbler to give parishioners details about the service.

6.7 Hedge laying around the Church – The contractor has advised that he does not wish to give a formal quote until August/September due to the expected growth of the hedge and price rises. **Clerk to contact the contractor in August to obtain a quote.**

6.8 HS2 update – Cllr Bob Jarrett advised that HS2 have booked the Memorial Hall on 10th May for their presentation to the public.

The tunnel sections will start coming through the village in the middle of May at a rate of around 15 per day over an extended period 2022-2024. Most sections will be transported on standard HGV's but the roof sections will be special wide loads and these will be about 10 sections a week (2 per day) and will require special traffic controls. A trial run is scheduled for late April. It is likely that traffic in the village will have to be made one way when they come through. Oxfordshire County Council are currently in discussions with HS2 to try to work out the best way for this to be managed. **Cllr Lexi Gordon-Finlayson to put a note in the Warbler advertising the presentation.**

7. Play Area

7.1 Report on play equipment inspection completed on 5th April 2022 – No concerns were raised about the equipment. It was noted that the gate at the back of the play area has dropped so is difficult to open. It was noted that the gate was installed fairly recently so maybe the post wasn't installed correctly. **Clerk to contact Cherwell Fencing who installed the gate to ask if it is covered under any guarantee and if so, to get it repaired.**

7.2 Proposal to organise the removal of the Ash tree from the planter in the play area – Proposed and agreed. It is not a large tree so it is thought that there may be someone in the village willing to volunteer to remove it as it is self seeded. **Cllr Lexi Gordon-Finlayson agreed to put a note on Facebook.**

8. Planning applications received

22/00384/HED – Top Dawkins Farm, Chacombe Road, Wardington. Old hedge sparse, gappy, rat infestation with burrows amongst stumps and roots. Propose remove old hedge, grub up stumps and rat burrows. Re-fence boundary alongside highway verge and replant hedge. **No objections.** (Response made using delegated powers).

Planning decisions received

22/00304/TPO - Ashen End 4, Stud Farm Close, Wardington. T1 x Walnut Tree - Reduce crown height by 3m and shape 5% crown thin. **Approved.**

22/00441/TCA - Pettifers, Street From Banbury Road To Mount Pleasant, Wardington. T1 x Yew - Reduce crown by 3 metres as crown is touching outbuildings. T2 x Yew - Reduce crown by 2 - 2.5 metres to reduce overhand into neighbours property. T3 x Yew - Reduce crown by 1 metre, tree is thinning and hoping this will induce more vigour to rest of tree. **Approved.**

22/00404/TCA – Vicarage Cottage, Banbury Road through Wardington, Wardington. T1 x Lime - reduce south to south-west side of crown back to the boundary line. **Approved.**

22/00490/TCA – Wardington Manor, Thorpe Road, Wardington. G1 x Leylandii Nos 25 - Remove, originally planted as a hedge but now large and overgrown. The trees are beyond

restorative pruning. Remove the trees and then review what to or whether to plant in place of these. Marked on sketch plan in red -"1". **Approved.**

22/00378/NMA – Study Cottage, Wardington. Non-material amendment to 21/02935/F - movement of the front door to central position of the two storey extension. **Approved.**

9. Finance

9.1 Bank balances

Wardington	£20,260.56
Williamscott	£5,407.40
Barclays 2	£2.32
Playground Main Account	£6,086.68
Playground 2nd Account	£0.03
Less unrepresented payments	£40.00
	<u>£31,716.99</u>

9.2 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

Wardington Memorial Hall	Hall Hire	£16.14
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9.3 To approve payment of the following invoices: Proposed and agreed.

Malcolm Patterson Reimbursement	Deposit for Jubilee Tea Party Entertainment	£50.00
Malcolm Patterson Reimbursement	300 leaflets Woodland Trust meeting	£57.00
Cherwell District Council	Dog bin emptying	£384.38
Kirsty Buttle	Clerk's Salary	£371.69
HMRC	PAYE	£24.40
Garry Williams	Entertainment for Platinum Jubilee party	£125.00

9.4 To approve payment of the following invoice already paid from the Williamscott Acct due to lead time on the items: Proposed and agreed.

Dash UK Ltd. Chq 100054	Jubilee Mugs Williamscott	£195.00
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9.5 To agree the following regular payments list delegating authority to the clerk to make payments to relevant suppliers up to the budget total. All payments will need to be authorised by 2 councillors in order for the payment to go out – Proposed and agreed. It was noted that the Warbler printing provider has notified an increase of 15% to their costs so it was proposed and agreed to increase the Warbler Printing budget by 15% to £1380

Clerks Salary	£3,970.00
Village Hall Hire	£192.90
Zoom	£110.00
PAYE	£1,000.00
Insurance	£450.00
Administration	£100.00

Bank Charges	£132.00
Audit	£100.00
Training	£300.00
S137	£50.00
Subscriptions	£170.00
Playground Maintenance	£500.00
Dog Bin Emptying	£660.00
Grass Cutting	£3,200.00
Village Maintenance	£500.00
Welcome Pack Printing	£150.00
Warbler Printing	£1,200.00
Other (hedgelaying, Platinum Jubilee)	£3,000.00
Play Equipment Inspection	£100.00
Playground 200 Club Prizes	£300.00

9.6 Playground 200 club draw –

1st Prize 26. Lexi Gordon-Finlayson £20.00

2nd Prize 17. C Hunt £10.00

10. Information exchange – None.

Apologies were received from Cllr Nigel Banks for the next meeting.

Meeting closed @ 8:36pm

Date of next meeting – Tuesday 24th May 2022

Signed..... Date.....