

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 15th February 2022 at 7:30pm at
Wardington Village Hall

Present: Cllr Malcolm Patterson (Chairman), Cllr George Martin, Cllr Bob Jarrett.

In Attendance: Clerk, District Cllr Phil Chapman. 0 members of the public.

- 101. Apologies for absence** – Cllr Julie Burnett, Cllr Nigel Bankes, Cllr George Page. County & District Cllr Reynolds.
- 102. Proposal to co-opt Lexi Gordon-Finlayson onto the Parish Council (PC)** – Proposed and agreed. Lexi completed her Declaration of Acceptance of Office which was countersigned by the Clerk.
- 103. Members' declarations of interest for items on the agenda** – Cllr Patterson is the treasurer for the Wardington Garden Club.
- 104. Public participation session** – None.
- 105. To approve the minutes of the Parish Council (PC) meeting held on 11th January 2022** – The minutes were proposed, agreed, and duly signed.
- 106. Outstanding matters/actions from previous meetings**
 - 106.1 Further action to be taken to progress the repair of the wall opposite Yew Tree Cottage and get the footpath cleared – It appears that it could take some time to get Highways to do anything about this. **Clerk to write to wall owner to ask if they have any idea of when the wall will be repaired.**
 - 106.2 Defibrillator update – The Village Hall Committee have suggested that the defibrillator remain on their insurance so in order to avoid any potential insurance issues it was agreed that it would be best if the Village Hall retained ownership of the defibrillator and the PC donate any required consumables for the defibrillator. **Clerk to inform Village Hall Committee.**
 - 106.3 Signage in a Conservation Area – A parishioner has raised concerns about a new sign in the village that they have queried if it is acceptable in a Conservation Area. The PC has looked into this and do not wish to take any action on the sign.

Cllr Chapman gave his report at this point as he needed to leave early. His report is minuted under item 113 - Information Exchange.

Cllr Chapman left the meeting at 8:03pm.

- 107. Play equipment inspection – Inspection completed 23.01.22 with no issues reported** – Noted.
- 108. Planning applications received**

21/04027/F – 1 The Greensward, Wardington. Dropped kerb. **No objections.** (Response made using delegated powers).

21/04241/NMA – Merrie House, Thorpe Road, Wardington. Change of window position (proposed as non-material amendment to 16/00367/F). **No objections.** (Response made using delegated powers).

22/00227/TCA - Wardington Manor, Thorpe Road, Wardington. T1 x Chamaecyparis lawsoniana - Removal as part of garden redevelopment strategy - no replacement. T2 x Thuja plicata - Removal as part of garden redevelopment strategy - no replacement. **No objections.**

22/00304/TPO - Ashen End 4, Stud Farm Close, Wardington. T1 x Walnut Tree - Reduce crown height by 3m and shape 5% crown thin. **No objections.**

22/03001/F – Cannons Yard, Williamscott. RETROSPECTIVE - Pole barn located in agricultural land for housing of sheep, annual lamb rearing and rescue donkeys over winter and for shearing and treating animals. **No objections.**

Planning decisions received

21/03623/F and 21/03624/LB – Home Farm House, Cropredy Lane, Williamscott. Partial reinstatement of cross-passage partition and reinstatement of rear cross-passage doorway. **Approved.**

21/04172/AGN - Top Dawkins Farm, Chacombe Road, Wardington. Erection of a general purpose farm building, steel portal frame, spanning off the existing existing barn and to be of similar design and materials: Concrete panel walls with steel profile sheet cladding above (plastic coated, green), under steel profile sheet roof. Access from existing yard of Top Dawkins Farm buildings and using existing site access from highway. **Prior approval not required.**

109. Queen's Platinum Jubilee Celebrations

109.1 Proposal to make a contribution of up to £300 to support the Wardington Garden Club with tree planting for the Queen's Green Canopy Scheme – It was clarified that the funding requested is not for trees as these would likely be received free of charge from the Woodland Trust and that the costs would be in relation to putting on an event for members of the community to receive a talk from The Woodland Trust about what planting could be possible in the parish in the hope of encouraging parishioners to take part in the scheme. Proposed and agreed. **Cllr Malcolm Patterson to organise purchases in conjunction with the Clerk.**

109.2 Proposal to purchase Platinum Jubilee Mugs – Agreed not to go ahead with this.

110. Proposal to arrange for the installation of 3 bollards in the verge opposite Sundial House in Upper Wardington at a cost of up to £650 - there may be some funding available from Highways to reduce the cost to the PC – Proposed and agreed. Clerk to speak to Highways to request a contribution when the final price is confirmed.

111. Parishioner requests

111.1 To consider setting up a Community First Responder group who are trained in the use of the defibrillator – It was agreed that a CPR and defib training session should be run for members of the community to attend. **Cllr Patterson will invite John Rourke to attend the next meeting to discuss the training options with the PC.**

111.2 To purchase and install 20mph signs and/or '20 is plenty' signs and check the condition of existing signs – It was agreed that this would not be necessary given the County Council 20mph scheme discussed and minuted under item 113.

112. Finance

112.1 Bank balances – Total - £33,427.39 which is made up of £22,059.96 Wardington, Playground £5957.68, Williamscott - £5407.40, and £2.35 in 2 remaining accounts.

112.2 Update on change to bank mandate – There have been some problems in getting details from Unity Trust about what was required for the new RFO to be added to

the mandate. **Cllr Bob Jarrett now has the required forms and he will get them signed by the relevant Cllrs and sent off in the next few days.**

- 112.3 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

Kirsty Buttle	Clerk's Salary	£311.54
HMRC	PAYE	£77.80
Wardington Memorial Hall	Hall Hire	£16.14

- 112.4 To approve payment of the following invoices: Proposed and agreed.

Parish Magazine Printing	Warbler Printing	£241.50
Kirsty Buttle	Clerk's expenses	£61.34
Primary Care Supplies (reimburse to Clerk as pd by CC)	Defibrillator consumables	£314.10
Community First Oxfordshire	Annual subscription	£55.00

- 112.5 Playground 200 club draw

1st Prize 03. Malcolm Patterson £20.00

2nd Prize 09. S Cunniffe £10.00

113. Information exchange

Cllr Chapman advised that the County Council has been looking into promoting 20mph limits in villages who are interested in having their speed limits reduced. If villages wish to take part they should sign up via the Oxfordshire County Council (OCC) website and they will need a supporting letter from Cllr George Reynolds. The process to change the speed limit is complex and costly as it requires consultation and legal work plus notification of residents. The legal costs could be covered by OCC but any additional work such as moving signs and additional speed reducing measures would need to be paid for by the PC. It was agreed that the **Clerk should apply for Wardington and Williamscott to be considered as part of the speed reduction scheme.**

Cllr Malcolm Patterson confirmed that he has asked Cllr George Page to pursue other contacts he has to seek quotes for hedge trimming near the Church as the previous contractor has stopped communicating.

The Post box was moved in front of the village hall by Royal Mail but it seems to be in a position that it is likely to be hit by a car. It was agreed to ask the Village Hall Committee if they would be willing to have the post box on their wall and if so, the PC will approach Royal Mail about this.

Meeting closed @ 9:06pm

Date of next meeting – Tuesday 22nd March 2022 @ 7:30pm

Signed..... Date.....