

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 11th January 2022 at 7:45pm at
Wardington Village Hall

Present: Cllr Malcolm Patterson (Chairman), Cllr George Martin, Cllr Bob Jarrett, Cllr George Page, Cllr Nigel Banks, Cllr Julie Burnett.

In Attendance: Clerk, 0 members of the public.

90. Apologies for absence – District Cllr Phil Chapman, County and District Cllr George Reynolds.

91. Members' declarations of interest for items on the agenda – None.

92. Public participation session – None.

93. To approve the minutes of the Parish Council (PC) meeting held on 23rd November 2021 – The minutes were proposed, agreed, and duly signed.

94. Outstanding matters/actions from previous meetings

94.1 Action to report on Fixmystreet the damage to wall opposite Yew Tree Cottage – The Clerk has reported the issue but Highways advised that the wall has temporarily been made safe until it can be repaired. The Clerk has responded asking what is an acceptable length of time for the wall to be made 'temporarily safe' given that it is reducing the usable pavement width so wheelchair and pushchair users would need to walk on the road on the bend, and has asked if they should consider putting road signs on either end of the bend until the wall is repaired advising road users that there may be pedestrians in the road.

94.2 Update to Winter Emergency Plan – The Clerk and Chairman have updated the Clerk's details and removed details of those who no longer live in the village. It was agreed that the **Clerk should complete final updates and publish on the website.**

94.3 Update re co-option of new councillor – Interviews have taken place this evening before the PC meeting and the preferred candidate will be co-opted at the February meeting.

95. Defibrillator

95.1 Proposal to take on ownership and responsibility for the defibrillator from the Memorial Hall Committee – Proposed and agreed. **Clerk to add defibrillator to asset register and insurance policy.**

95.2 Proposal to purchase replacement electrode pads, AED starter kits, and a new battery for the defibrillator at a cost of around £260 – Proposed and agreed. **Clerk to place order.**

95.3 Monthly Defibrillator checks – The Memorial Hall Committee have appointed one of their members (Grant Coleman) to complete the monthly defibrillator checks. The Parish Council expressed their thanks to the Grant for agreeing to take on this role.

96. Play equipment repairs and inspection – The Clerk completed an inspection on 18th December and no issues were found.

97. Planning applications received

21/03835/F – Hare and Hounds Inn, Edgcote Lane, Wardington. Change of Use and conversion of outbuilding to two holiday lets (associated with the pub) at Hare and hounds PH. **No objections.** (Response made using delegated powers).

21/04230/TCA – The Maples, Thorpe Road, Wardington. T1 x Acer - Crown thinning (20%) & crown reduction (30%). T2 x Acer - Crown thinning (20%) & crown reduction (30%). T3 x Silver Birch - Fell - Tree out of shape due to previous poor heading cut pruning and is now interfering with phone cable lines. Replace with Japanese maple in same location. **No objections.**

Planning decisions received

21/03272/F – Church Cottage, Wardington. Internal alterations and extension to Church Cottage; removal of oil tank; and replacement of existing windows. **Approved.**

98. Finance

98.1 Bank balances – At the end of December Main Acct - £22,789.87, Playground main account (at end of Nov) - £5,957.68 + £90 unpresented cheques, Williamscott - £5407.40, Total - £34,157.30

98.2 Proposal to add the new Clerk/RFO to the bank accounts as a signatory – It was agreed that the Clerk should be added as an admin user rather than a full signatory. **Cllr Jarrett and Clerk to organise mandate change.**

98.3 Proposal to give notice to terminate the contract for payroll services at the end of the existing tax year. After this date the payroll would be managed internally by the RFO. – Proposed and agreed. Clerk to inform payroll provider.

98.4 To agree the budget and resulting precept for 2022/23 – It was proposed and agreed to set a budget of £16,967.86 resulting in a precept of £12,000 with the difference being funded by income and reserves.

98.5 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

Framptons	Planning Consultation	£360.00
K Buttle	Clerk's Salary	£207.56
HMRC	PAYE	£52.00

It was noted and approved that the following payments have been made since publication of the agenda due to the payment being due immediately.

Wardington Memorial Hall	Hall Hire	£25.72
Wardington Memorial Hall	LW Room Hire	£10.76

98.6 To approve payment of the following invoices: Proposed and agreed.

K Buttle	Clerk's expenses	£4.28
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98.7 Playground 200 club draw

1st Prize 103. Mrs Baldwin £20.00

2nd Prize 40. Maggie Wilkinson £10.00

99. Confirmation of contract for new Parish Clerk/RFO – It was proposed and agreed that the Parish Clerk's permanent contract as Clerk/RFO will be start on 1st February 2022.

100. Information exchange

Cllr Chapman has informed the Chairman that the planning committee hearing for the planning application on junction 15 of the M40 has been delayed as Cherwell District Council have asked for a thorough review of the Highways issues.

Queen's Platinum Jubilee – A group in Williamscott will probably be organising an event to celebrate the Queen's Platinum Jubilee. The PC may be able to financially support celebratory events up to a cost of £1k should there be any groups in the village who wish to run an event.

A Cllr noted a sign has been placed outside the Tuthill Estate and they wondered if this is allowable within a Conservation Area. **Clerk to find out the requirements for signage in a Conservation Area.**

It was noted that the post box has been moved to outside the Memorial Hall but a Cllr is concerned that it has been sited too far forward so is visually very prominent and is likely to be reversed into.

Date of next meeting – Tuesday 15th February 2022

Meeting closed @ 9:13pm

Signed..... Date.....