

Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 23rd November 2021 at 7:30pm at Wardington Village Hall

Present: Cllr Malcolm Patterson (Chairman), Cllr Bob Jarrett, Cllr George Page, Cllr Nigel Banks.

In Attendance: Clerk, District Cllr Phil Chapman, 0 members of the public.

76. Apologies for absence – None.

77. Members' declarations of interest for items on the agenda – Cllr Nigel Banks declared an interest in planning item 21/03623/F and 21/03624/LB.

78. Update on HS2 construction from Simon Davis (EKFB) – Simon Davis is unable to attend due to personal reasons so he has provided an update via e-mail. The main points from the update are:

- Simon is willing to meet with the PC electronically over the next few weeks or in person at a future meeting.
- The building of the compound in Chipping Warden is well under way and the main office is now open.
- There will be a Concrete Batching Plant on the compound to reduce the need for individual mixer lorry supply.
- As far as construction traffic is concerned there are only around 15 vehicles a day going through the village. Traffic will pick up from the spring onwards.
- The aggregates will be arriving soon. There will also be crushing on site to reuse aggregate from the site.
- The first concrete tunnel section will be supplied in December. They are extremely large and will arrive with escorts travelling from the M40 and up the A361.
- The permanent track design is now up for approval and a presentation pack will be printed.

The PC agreed that it would be good to have another village presentation when the track plan has been completed and the presentation pack is available. **Cllr Bob Jarrett to discuss this with Simon Davis.**

79. Public participation session – None.

80. To approve the minutes of the Parish Council (PC) meeting held on 12th October 2021 – The minutes were proposed, agreed and duly signed.

81. Outstanding matters/actions from previous meetings

- 81.1 Action to report on Fixmystreet the damage to wall opposite Yew Tree Cottage – Still outstanding. **Cllr Page to send photos to Clerk asap as the path is no longer passable for pushchairs and wheelchairs.**

82. Cherwell Local Plan Review – A public meeting to get parishioners views on the plan was held in October and it was very well attended. A response has been submitted to Cherwell District Council which can be found on the PC website. The councillors thanked the Chairman for the work he put into the response.

83. Play equipment repairs and inspection – The repairs in response to the professional inspection have now been completed. The Clerk completed a condition check on 16th November and no issues were raised. There no longer seems to be an issue with lots of branches on the ground so the Clerk has not instructed a clear up of the area.

84. Planning applications received

21/02732/LB – Sadies Cottage, 4 Cropredy Lane, Williamscoth. Replace and repair two original rotten oak lintels in cellar window access using Green Oak lintels of the same size and replace rotten frame in cellar window opening with individually made Oak framed with toughened glass. **No objections.** (Response made using delegated powers).

21/03272/F – Church Cottage, Wardington. Internal alterations and extension to Church Cottage; removal of oil tank; and replacement of existing windows. **No objections.** (Response made using delegated powers).

21/03623/F and 21/03624/LB – Home Farm House, Cropredy Lane, Williamscoth. Partial reinstatement of cross-passage partition and reinstatement of rear cross-passage doorway. **No objections.**

Planning decisions received

21/02935/F – Study Cottage, Wardington. Replacing porch with two storey stairwell. Single storey pantry and sitting room extensions. (resubmission of 21/01810/F). **Approved.**

21/03023/F – Land South of Coton Lodge, Wardington. Stables and vehicular access. **Approved.**

85. Finance

85.1 Bank balances – As at end of October Wardington - £24,877, Playground Account - £5,995, and Williamscoth -£5,400. Total in bank - £36,282.80 with £60 of cheques not yet presented.

85.2 Budget and Precept for 2022/23 – Discussions were held about various budget items such as zoom, play area repairs, planning consultancy, and hedge laying. **Cllr Page to obtain a price for hedge laying.** It was agreed that provision should be put in the budget for all of these items. Cllr Jarrett has been notified that new pads and a battery are required for the defibrillator. The PC are happy to pay for the replacement defibrillator consumables but need clarity regarding whether this would be done as a donation to the Village Hall Committee or as the owners of the defibrillator if the Village Hall Committee wish to pass on ownership and insurance liability to the PC. **Clerk to contact Village Hall Committee to get the ownership issue resolved. Final budget to go on next agenda for approval.**

85.3 To note and approve payment of the following invoices already paid using delegated powers: Proposed and agreed.

K Buttle	Clerk's Salary (Oct)	£207.76
HMRC	PAYE (Oct)	£51.80
E-Type Press	Flyers & Maps	£65.00
Wardington Memorial Hall	Hall Hire LRR Public	£38.32
Wardington Memorial Hall	Hall Hire LPR WPC	£13.91
N R Prickett	Grass cutting	£370.80
Royal British Legion	Poppy appeal	£50.00
Parish Mag. Printing	Warbler (Nov)	£283.50

85.4 To approve payment of the following invoices: Proposed and agreed.

B R Harris	Repairs playground	£412.17
DM Payroll Srv	Payroll	£60.00
K Buttle	Clerk's Salary (Nov)	£207.56
HMRC	PAYE (Nov)	£52.00

85.5 Playground 200 club draw –

1st Prize 52. K. Batchelor £20.00

2nd Prize 13. Nigel Bankes £10.00

86. Co-option of new councillor – to agree process and deadlines – There have been 2 applications to date. It was agreed that an application form should be sent to all applicants with a deadline to return of 31st December. Interviews will take place on Tue 11th January and the co-option will be finalised at the February PC meeting.

87. Recruitment of Parish Clerk/RFO – It was agreed that councillors are very happy with the support received from the Temporary Maternity Cover (TMC) Clerk to date and they recommended that she be appointed to the permanent post of Clerk/RFO when the existing temporary contract ends. The TMC Clerk accepted this offer.

88. Information exchange – Cllr Chapman advised that CDC have been informed that Covid cases are rising and people should still be cautious as vaccination does not stop people from catching covid and there seem to be higher numbers in children who are too young to be vaccinated.

It was agreed that **Cllr Malcolm Patterson and the Clerk should work on updating the Winter Emergency Plan.**

89. To agree meeting dates for 2022 – Proposed dates are 11th Jan, 15th Feb, 22nd Mar, 19th Apr, 24th May, 28th Jun, 26th Jul, 13th Sep, 18th Oct, 29th Nov – Proposed and agreed.

Date of next meeting – Tuesday 11th Jan 2022

Meeting closed @ 8:40pm

Signed..... Date.....