

## Wardington Parish Council

Minutes of a meeting of the Parish Council held on Tuesday 27<sup>th</sup> July 2021 at 7:30pm at Wardington Village Hall

**Present:** Cllr Malcolm Patterson (Chairman), Cllr George Martin (Vice-Chairman), Cllr Bob Jarrett, Cllr George Page.

**In Attendance:** Clerk, County Cllr Reynolds.

**42. Apologies for absence** – Cllr Nigel Bankes, Cllr Julie Burnett, District Cllr Chapman.

**43. Members declarations of interest for items on the agenda** – None.

**44. To approve the minutes of the Parish Council (PC) meeting held on 22<sup>nd</sup> June 2021** – The minutes were proposed, agreed and duly signed.

**45. Outstanding matters/actions from previous meetings**

- 45.1 Responsibility for defibrillator outside Memorial Hall – The Village Hall Committee have been informed that the Parish Council (PC) are happy to take on the financial responsibility of the defib and it is now up to them to decide if they wish to transfer ownership to the PC.
- 45.2 Update on request from parishioner for additional kerbside posts – The parishioner has spoken to Oxfordshire County Council (OCC) about this and they will provide him with details of options and costs. He will advise the Clerk if/when this needs to go back on the PC agenda.
- 45.3 Any other matters – None.

**46. Play equipment**

- 46.1 Confirmation of completion of safety check – The Clerk completed safety checks on 14<sup>th</sup> and 26<sup>th</sup> July. The only issues noted were bird mess on the flat seat swings and a vertical crack through the centre of one of the balance trail supports. **Cllr Malcolm Patterson agreed to clean the swings.** It was agreed to wait for the outcome of the professional report to see if any action is required re the crack in the balance trail support.
- 46.2 To receive the annual professional inspection report (if available) – The report has not yet been received. **Defer to next meeting.**

**47. Planning Policy Consultation - Draft Statement of Community Involvement** – It was agreed that the **Clerk should submit a response to the consultation** advising that the PC do not agree that Cherwell District Council (CDC) should stop notifying neighbours about planning applications as doing so could unfairly discriminate against those who do not get the opportunity to see the notice, such as those who are housebound, and such a system also assumes that no one will remove the site notice. Sending notifications by post appears to be the only guaranteed way of ensuring neighbours are aware of a planning application which may affect them.

**48. Planning applications received**

**21/02199/TCA\_5 – Blaize House, Street from Williamscott Hill to Centre Williamscott.** Five Day Notice 1 x Weeping Cedar- Fell. Tree is completely dead. Replace with new tree. **No response required as 5 day notice.**

#### 49. Planning decisions received

**21/01595/F – 2 Council Houses, Thorpe Road, Wardington.** Formation of means of access and associated dropped kerb. **Approved.**

**21/01976/TCA – St Mary Magdalene Church, Street from Banbury Road to Mount Pleasant, Wardington.** T1 x Yew - Prune away from adjoining property to give 2.0m clearance. Sever and remove ivy to 1.2m (exempt). T2 x Lime - Fell due to bark exudates, possibly kreutzjmaria. **Approved.**

**21/01810/F – Study Cottage, Wardington.** Erection of two single storey lean-to extensions and a two storey glazed entrance hall. **Withdrawn.**

**50. Responsible Financial Officer's Report** – Quarterly bank reconciliation at end of June has been completed. Total balances held of £33,573.37 with £985 unpresented cheques resulting in a cashbook balance of £32,588.37.

#### 51. Finance

51.1 To approve payment of the following invoices: Proposed and agreed.

N R Prickett	Grass cutting x 2 June	£741.60
Kirsty Buttle	Clerk's Salary July	£207.56
HMRC	Clerk's Tax July	£52.00
Upper Lighthorne Parish Council	Training - BJ	£13.00

51.2 To note the following receipts: Noted.

HMRC	VAT refund	£1,941.35
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51.3 Playground 200 club draw

1 <sup>st</sup> Prize	68. Ann Wilkins	£20.00
2 <sup>nd</sup> Prize	98. Bob Jarrett	£10.00

**52. To adopt the following policies/documents:** The policies listed below were proposed and agreed for adoption.

- 52.1 Financial Regulations
- 52.2 Standing Orders
- 52.3 Subject Access Request Procedure
- 52.4 Data Breach Policy
- 52.5 Role Holder Privacy Notice
- 52.6 GDPR Privacy Notice
- 52.7 Records Retention Policy
- 52.8 Freedom of Information Policy
- 52.9 Data Protection Policy
- 52.10 Publication Scheme

#### 53. Information exchange

OCC now have an out of hours telephone number for parishioners to report urgent issues on the Highway rather than having to call the police as is the case currently. The telephone number is 01223 849 731. Cllr Malcolm Patterson asked if OCC could ensure they continue to include the A361 layby in Wardington in their litter picking route.

The Hare and Hounds will be opening on 17<sup>th</sup> August.

A Cllr raised concerns to Cllr Reynolds about the potential impact of CDC charging for brown bins to be emptied which may result in people flytipping. Cllr Reynolds advised that the government are forcing all councils to bring in weekly collections for food waste which is going to create additional costs and this is the only way that many district councils are able to afford to provide the additional service by the government. Stratford District Council implemented their new charge in April 2021 and they have been surprised to find that flytipping does not appear to have increased in their area so it is hoped that the concerns that many people have may be unfounded.

A Cllr raised concerns that the wall opposite Yew Tree Cottage still requires repair and causes a hazard resulting in people needing to walk in the road. **Cllr George Page agreed to send pictures of the wall to the Clerk to be reported on Fixmystreet.**

Meeting closed @ 8:24pm

**Date of next meeting – 7<sup>th</sup> September 2021**

Signed..... Date.....