

## Wardington Parish Council

Minutes of a meeting of the Parish Council held on **Tuesday 25<sup>th</sup> May 2021 at 7:30pm at The Old Granary, Church Close, OX17 1RS**

**Present:** Cllr Patterson (Chairman), Cllr Martin (Vice-Chairman), Cllr Jarrett.

**In Attendance:** None.

**23. Apologies for absence** – Cllr Burnett, Cllr Bankes, Cllr Page.

**24. Members declarations of interest for items on the agenda** – None

**25. To approve the minutes of the Parish Council (PC) meeting held on 6<sup>th</sup> May 2021** - The minutes were proposed, agreed and duly signed.

### **26. Finance**

26.1 To receive the Internal auditor's report, agree any actions to be taken and to appoint an internal auditor for the current financial year – The Parish Council (PC) confirmed receipt of the internal auditors report with 'no' responses to objectives L, M and N which relate to publication of documents on the website. It is not known why the documents are not on the website but the PC will ensure they are published on the website for this financial year. It was proposed and agreed to appoint Annette Reed as the internal auditor for the 21/22 financial year.

26.2 To complete and approve the annual governance statement for the 20/21 audit – It was proposed and agreed to tick the 'yes' response to all statements except statement 9 which is 'not applicable' and for the Chairman to sign the document.

26.3 To approve the Accounting Statements for the 20/21 audit - It was proposed and agreed for the Chairman to sign the Accounting Statements.

26.4 To approve completion and signing of the AGAR Certificate of Exemption for 20/21 – It was proposed and agreed that the Chairman should sign the Certificate of Exemption.

26.5 To agree dates for the Exercise of Public Rights – It was agreed that the dates for the exercise of public rights will be 7<sup>th</sup> June to 16<sup>th</sup> July.

26.6 Proposal to accept the quote from Brent Harris to undertake necessary repairs to Upper Wardington noticeboard at a cost of £35.50 – Proposed and agreed.

26.7 Proposal to renew the zoom subscription for another year at a cost of £105.25 including VAT – Proposed and agreed.

26.8 To approve payment of the following invoices: Proposed and agreed.

B R Harris	Concrete in posts and repair noticeboard	£145.70
Framptons	Planning consultancy, prepare and attend hearing	£2,200.00
Kirsty Buttle	Clerks salary May	£207.56
HMRC	Clerk's tax May	£52.00
Parish Magazine Printing	May edition of Warbler	£283.50
Annette Reid Bookkeeping Services	Internal Audit	£100.00

26.9 Playground 200 club draw for May

1 <sup>st</sup> Prize	50. A Price	£20.00
2 <sup>nd</sup> Prize	4. M. C Bell	£10.00

**27. Proposal to adopt a Banking Policy** – Proposed and agreed.

**28. Planning applications received**

**21/01367/TCA – Stonebrook House, Street from Williamscot Hill to Centre, Williamscot.** Tree naming in refence to the supporting documents, PP-09716390 Fig 1 & PP-09716390 Fig 2. T1 x Sycamore A - Reduce height by 5.5 - 6.0m and shape T2 x Sycamore B - Reduce height by 5.5 - 6.0m and shape T3 x Sycamore C - Section fell to ground level This work is proposed to improve the overall aesthetic and light from the trees, which have become large, skewed and unruly, and prevent further branch fall onto the house and road. **No objections.** (Response made using delegated powers).

**21/00984/F – 8 Council Houses, Thorpe Road, Wardington.** Demolition of existing conservatory and erection of single storey rear extension (depth 6m) and part 2 storey extension (re-submission of 20/03561/F). **No objections.**

**Planning decisions received**

**21/01285/TCA – Wardington Manor, Thorpe Road, Wardington.** T1 x Leyland Cypress – Removal and stump ground. **No objections.** (Response made using delegated powers). **APPROVED.**

**Date of next meeting – 22<sup>nd</sup> June 2021**

**Meeting closed @ 8:15pm**

Signed..... Date.....