**Wardington Parish Council Meeting – Minutes**

**Location: Zoom, online**

**Date: Tuesday, 24th November 2020 (7.30 pm)**

**In Attendance: Mr M Patterson (Chairman), Mr G Martin (Vice Chairman), Mrs A Gordon-Finlayson (Clerk), Mr R Jarrett, Mr G Page, Mr N Bankes, Mrs J Burnett**

**Apologies: Cllr P Chapman, Cllr G Reynolds**

**Agenda Items**

1. **Minutes of previous meeting** - signed
2. **Matters arising from previous minutes**
	1. Banking – all the appropriately signed forms for the switchover to UNITY from Barclay’s for the WPC current account have been sent off, along with a cheque to open the account with. We are now waiting for UNITY to inform us that the whole process has been completed.
	2. Manhole/storm drain covers –awaiting update from the OCC. Clerk to contact Thames Water.
	3. Vegetation obscuring signs 1 & 4 – sign 1 is not, as we thought, on highways land so the owner of the land has been contacted regarding this. Sign 4 – the farmer who owns the trees in questions has been very obliging and the trees will be trimmed accordingly.
	4. Wardington Layby – the problem of the mess has sadly returned, though not as bad as before. Cllr Chapman has sent plans of the proposed signs that will be put up in the layby but unsure when these signs will be put up.
	5. *Minutes from the Extrodinary meeting held on Friday 6th November 2020. “Spruce Meadows: It was agreed to split the cost of the professional fees of Peter Frampton to oppose the appeal between Wardington Parish Council and the Williamscot Fund 50/50. It was also agreed to search for a satisfactory long-term solution to the use of the land.”* Further to this, a written submission was submitted on 17th November by Peter Frampton.
3. **Planning**
	1. **New**

**3.1a 20/02510/TCA** Mrs Frances Fisher, 1, Church Close, Wardington

T1 x Rowan tree – fell. The tree is coming to the end of its life. I don’t want to replace it because in an inappropriate place. **NO OBJECTIONS**

**3.1b 20/02908/TCA** Mr Peter MacKenzie, Fferm Cariad, Thorpe Road

T1 x Ornamental Cherry tree in front garden - fell as too close to house and roots now interfering with foundations and damp course. T2 x self-seeded Ash tree in walled garden – fell has roots causing damage to retaining wall. **NO OBJECTIONS**

**3.1c 20/03069/TCA** Mrs Tuthill, Sutherlands, Wardington House, Banbury Road

T1, T2 x Beech – crown raise by up to 4.0m over grass and tennis court. T3 x Birch, T4 x Cherry – fell. T5, T6 x Holm Oak – repollard as previously pollarded with hedge line. G1 x Lawson – fell 6 nos stems. G2 x Leylandii – fell approx. 11 nos stems as outgrown screening plants and replace. **NO OBJECTIONS**

**3.1d 20/03181/TCA** Mr Bankes, Os Parcel 0060 Village Spinney adjoining and North West of Babbington Barn, Cropredy Lane, Williamscot

T1 x Ash (Fraxinus excelsior) – removal to monolith due to excessive signs of decay, fungal bracket and high target risk area. T2 x Hornbeam (Carpinus Betula) – reduction of one lateral limb overhanging the road to minimise risk of failure. **NO OBJECTIONS**

**3.1e 20/02793/AGN** Archers House, Thorpe Road

Replacement agricultural storage building **NO OBJECTIONS**

* 1. **CDC decisions**

**3.2a 20/02510/TCA** Mrs Frances Fisher, 1, Church Close, Wardington

T1 x Rowan tree – fell. The tree is coming to the end of its life. I don’t want to replace it because in an inappropriate place. **NO FURTHER COMMENTS OR OBJECTIONS.**

**3.2b 20/00570/LB and 20/00570/F** Lower Lodge, Williamscot

Variation of condition 2 (plans) of 19/01400/LB – removal of 2 no. windows withing East Elevation and removal of 2 no. windows in the West Elevation. Inclusion of 2 no windows within the East Elevation. **PERMITTED.**

1. **Finance**
	1. Invoices

101080 B R Harris £582.17

101081 Schoolscapes £4,200,00

101082 WPC (UNITY) £500.00

101083 Poppy Appeal £50.00

101084 N R Prickett £370.80

101085 WPPC (past and present printing) £150.00

101086 DM Payroll Services £40.50

101087 Mrs G-F (Clerk’s Pay – Oct) £346.74

101088 HMRC (PAYE – Oct) £86.60

101089 Mrs G-F (Clerk’s Pay – Nov) £346.74

 101090 HMRC (PAYE – Nov) £86.60

* 1. Playground 200 club draw

100723 PJ & CJ Worthington £20.00

100724 Andy Crossley £10.00

1. **Parish business**
	1. DM Payroll services rates – these will increase from £81 per year to £120 per year. This was deemed reasonable by the WPC.
	2. Erection of warning signs for A361 post the horrible accidents – thanks to Cllr Chapman for his work on getting the signs erected on the A361 warning to take care. Some concern about their small size affecting visibility.
	3. Agreed dates for meetings in 2021:

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| --- | --- | --- |
|  | 2020 | 2021 |
| Jan | 7th | 5th |
| Feb | 11th | 9th |
| Mar | 17th | 16th |
| Apr | 14th | 13th |
| May | 19th | 18th |
| Jun | 23rd | 22nd |
| Jul | 28th | 27th |
| Aug | - | - |
| Sep | 1st | 7th |
| Oct | 13th | 12th |
| Nov | 24th | 23rd |
| Dec | - | - |
| Jan  | 5th (2021) | 4th (2022) |

* 1. Clerk’s salary – an increase based on £10.86 an hour in line with the current NALC guidelines has been approved and will come into force in December, backdated from April.
	2. Williamscot dog bin – Clerk to ask Brent Harris to erect the bin, placed near the noticeboard in Williamscot. Clerk to speak to CDC about adding it on to the emptying list, as well as asking about frequency of emptying and what happens if it does get full.
	3. Request to consider Campaign to Protect Rural England (CPRE) membership – this is not only for people but for organisations. It has been suggested that WPC would benefit from being a member - £36 per year in subs. Cherwell has 79 parishes, 18 of which are members including Cropredy. AGREED. Local CPRE committee member Clive Hunt to be invited to come and talk to the WPC so we are all clear on what they do and what they can do for us.
	4. Green Space opposite the old Red Lion Pub in Upper Wardington: In 2004 WPC applied to register the space as a village green. Two frustrating years later Oxfordshire County Council turned it down on the basis that it had always been Highways land and there was no good reason for it not to remain so. In consultation with Neil Forbes, from Sundial House, WPC is being asked to consider making a new application. One stumbling block is that parking is not permitted on village greens. Some residents do park there currently and are against a change. The Council asked whether there were other options such as the land being adopted for community use. Mr M Patterson to speak to Mr Forbes about this. Further discussion to take place at January’s meeting.
1. **AOB**
	1. The WPC would like to congratulate all those involved in Remembrance Day service in the Churchyard – there was a good turn out and it ran very smoothly.
	2. Simon Constant has enquired about the signpost, or lack thereof, of a signpost at the triangle on the second junction on the way to Chacombe (What Three Words Ref: *departure.until.ponies*). This has been reported on FixMyStreet and Clerk will make other enquiries.

The next meeting will be held on Tuesday 5th January 2021 at 7.30pm.